THE PERRY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING  
held on September 8, 2020

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Zoom Meeting called to order by Trustee Mears at 7:00 p.m.

Pledge of Allegiance

Roll call:
Present: Trustee Mears, Trustee Harshorn, Trustee Wynne
For the Record: FO Behnken, Zoning Administrator/Office Assistant, Karen Kayer and Chief Littleton present
Absent: Mr. Kraft, Road & Cemetery Supervisor

Resolution 20:103 Approve Minutes from the Board of Trustees Meeting August 11, 2020

Resolution 20:104 Approve Minutes from the Special Meeting September 2, 2020

Resolution 20:105 Approve Payment of Bills from Check #35474 to check #35528
Electronic Payments and Vouchers.
See Attached Accounting and Payroll Payment Listing and Cash Summary by Fund

MOTION was made by Trustee Wynne
Second: Trustee Hartshorn
Roll was called: Ayes- Mears, Wynne, Hartshorn
Nayes- None

Fiscal Officer Reports

Wolf Creek Watershed Extension Letter sent. Extension Date is January 15, 2021
Received signed resolution from Montgomery County authorizing the ADA Handicap Project
Public Hearing for proposed construction assessments for Wylie Group Drainage Project
October 14, 2020 @ 1:00 pm via Zoom
FO met with KLA Risk Consulting. Every 3 years KLA will review procedures and recommend guidelines to prevent the township from insurance claims.
Implementation of the following recommendations and procedures may reduce potential liability exposures:
Certifications of Liability Insurance from all contractors
Contract with hold harmless language-All Contractors
Adopt Driving Police that includes a Driving Record Acceptability Standard
Follow all personnel policies as written
Obtain proof of insurance for personal vehicles used for township business
Obtain Motor Vehicle Records Annually
Offer Hepatitis B Vaccination
Update written job description for each township employee position
Post a Flammable and NO Smoking sign on the above ground fuel storage tank
Install barriers to improve and protect the above ground storage tanks
Remove gauges on Oxy-acetylene welding unit and replace with compressed gas cylinder caps
Separate compressed gas cylinders on Oxy-Acetylene welding cart
Modify the Fire and EMS Services Contract
NL Fire Report emailed to trustees
Hartshorn donation May, June, July and August 2020 Salary to the General Fund = $3,788.31
FO mailed letter to a resident on Westbrook Road regarding falling fence issue
Wetland meeting will be held at Soil and Water or Sycamore Part. No date at this time.
SAM Duns # POC needs updated
Reports from Department Heads

Road and Cemetery
Annual Asphalt resurfacing through Montgomery County
Submit by November 27, 2020 Crack and Seal – Amity Road ½ mile east and ½ mile west of Clayton Road.
Was scheduled for 2020 but due to COVID, Expenses and Budget the work will be resubmitted for 2021

Resolution 2020:107 Approve Crack and Seal – Amity Road ½ mile east and ½ mile west to Clayton Road at an estimated cost of $3,910.00
MOTION was made by Trustee Mears
Roll was called: Ayes- Mears, Wynne, Hartshorn

Second: Trustee Hartshorn
Nayes- None

Bid Results for Perry Township Sheep Road Improvements
Base Bid $440,000.00
Walls Bros. Asphalt Co. $404,827.45
Barrett Paving Materials Inc. $402,100.00

Resolution 2020:108 Approve Barrett Paving Materials Inc. for Sheep Road Issue II at a Bid of $402,100.00
MOTION was made by Trustee Wynne
Roll was called: Ayes- Mears, Wynne, Hartshorn

Second: Trustee Hartshorn
Nayes- None

1991 International

Resolution 2020:109 Approve 1991 International to be sold on Gov Deals as is
MOTION was made by Trustee Mears
Roll was called: Ayes- Mears, Wynne, Hartshorn

Second: Trustee Wynne
Nayes- None

Five of the culvers for Sheep Road will be installed between NL Bus Route Schedules
Sheep Road will be closed for one culvert crossover. At this time, date is unknown
Rumpke will be notified if dates fall on Tuesday

Police Department

Resolution 2020:110 Approve Office Collins pay increase from $17.00 per hour to $18.00 per hour effective August 24, 2020
MOTION was made by Trustee Mears
Roll was called: Ayes- Mears, Wynne, Hartshorn

Second: Trustee Hartshorn
Nayes- None

Resolution 2020:111 Approve Officer Barns as Full Time Police Officer at a pay rate of $16.00 per hour effective August 31, 2020
MOTION was made by Trustee Mears
Roll was called: Ayes- Mears, Wynne, Hartshorn

Second: Trustee Hartshorn
Nayes- None

Resolution 2020:112 Approve Officer Walters as Auxiliary Officer effective September 2, 2020
MOTION was made by Trustee Wynne
Roll was called: Ayes- Mears, Wynne, Hartshorn

Second: Trustee Mears
Nayes- None

Resolution 2020:113 Approve Resignation of Officer Biscardi effective August 28, 2020
MOTION was made by Trustee Mears
Roll was called: Ayes- Mears, Wynne, Hartshorn

Second: Trustee Hartshorn
Nayes- None

Resolution 2020:114 Approve Resignation of Officer Stewart effective September 1, 2020
MOTION was made by Trustee Mears
Roll was called: Ayes- Mears, Wynne, Hartshorn

Second: Trustee Hartshorn
Nayes- None
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Resolution 2020:115 Approve paying $350.00 Gas Stipend to Officer Waymire for Over Time hours worked
MOTION was made by Trustee Mears
Roll was called: Ayes- Mears, Wynne, Hartshorn

Zoning Report (See Attached)

Resolution 2020:116 Approve 2020 Trash Tax Assessments for Tax Year 2021 Trash Delinquent. Township charge $21,452.52. County late fees total of $22,535.64
MOTION was made by Trustee Wynne
Roll was called: Ayes- Mears, Wynne, Hartshorn

Trustees Reports:
Trustee Mears: (No Report Submitted)
Mr. Kraft and Trustee Mears met with a resident on Keener Road regarding their yard and tree removal
Delivered Letters to residents to Sheep Road regarding Issue II Project
Met with Vic and Mr. Robbins regarding the Wolf Creek Watershed
Keener Road – Fill dirt and Tree Removed
Keener Road – Neighbor requested fill dirt added to his property
Contacted Mr. Peterson regarding the farmland Mr. Hypes is using as an access to his farm ground. Mr. Hypes is permitted to do at his own expense and take responsibility if improvements are not correct.
Spoke with Mr. Kraft regarding towing the 1991 Dump Truck to the maintenance building and going on Gov Deals
Received calls regarding the watershed and a property on Providence Pike

Trustee Wynne: See Report (No Report Submitted)
Took a class and attended a meeting with Five River Metro Park and the Conservatory District concerning the wetlands at Sycamore Part. Received several calls concerning complaints regarding the location of the parking lot.
Received calls why the Perry Township Police Department did not respond to certain events within the community.
FB is not an official format page for the township. Discussed several FB pages and thanked several other FB pages for monitoring their pages
Reviewed with Zoning Administrator, Ms. Kayler if Chickens are allowed in Pyrmont and determined chickens are allowed

Trustee Hartshorn: (See Report)
Resolution 2020:117 Approve to cancel AOL email account on September 30, 2020
MOTION was made by Trustee Hartshorn
Roll was called: Ayes- Mears, Wynne, Hartshorn

Resolution 2020:118 Approve Monthly Trustee Working Sessions the fourth Tuesday of each month
MOTION was made by Trustee Hartshorn
Roll was called: Ayes- Mears, Wynne, Hartshorn

New Business: None
Old Business: None
Visitors: None
With no other business, at 7:41 p.m.
MOTION was made by Trustee Mears “To Adjourn”

Trustee Wynne Second the motion to adjourn

Rhonda Behnken

President, Trustee