



Perry Township Board of Trustees

3025 Johnsville-Brookville Road, Brookville, Montgomery County, Ohio 45309
Office: 937-833-3045 | 937-833-6491 • Fax: 937-833-5219

Trustee President Mindi Wynne, called the Perry Township Board of **Trustees Work Session**, to order on **Tuesday, 11 May 2021** at 6:00pm.

Role was called:

Vote:	Yes	No	Abstain	Absent
Trustee Wynne	X			
Trustee Hartshorn	X			
Trustee Mears	X			

Attendance was as follows:

Elected/Appointed Officials	Title	Present	Absent
Mindi Wynne	Trustee President	X	
Jason Hartshorn	Trustee	X	
Melissa Mears	Trustee	X	
Charity Grill	Interim Fiscal Officer	X	
Township Staff			
Chief Timothy Littleton	Chief of Perry Twp. Police		X
Randy Robbins	Cemetery & Roads Supervisor		X
Karen Kayler	Zoning & Township Administrator	X	

VISITORS: N/A

TOPICS:

1. Records Retention:

Trustee Wynne has been in discussion with other municipalities regarding records retention policy. Our current policy has not been reviewed or updated in sometime.

A work session was scheduled for 5 June 2021 at 9:00am to work on the records retention policy to ensure that it meets the required needs of the township.

2. Karen return to regular hours:

In recent weeks Karen has been covering additional hours in the Administrative Office due to additional need. It was decided that Karen will return to reduced hours, with those new hours being Monday through Thursday 9:00am to 4:00pm.

3. Fire Levy

Documentation was received on 11 May 2021 from Sonja Keaton, Brookville City Manager regarding Fire/EMS Levy Info.

After review of the documentation there are so question of what is actually going to be needed from the township.

Further discussion was tabled awaiting clarification from Brookville.

4. Policy Levy

Trustee Hartshorn opened the discussion to raise awareness of the need for a potential police levy. Due to at the time the last levy was placed the Chief was not aware of some expenses that are pulled from the police budget, such as Trustee/Fiscal Officer salaries. As well as the additional cost of salary for maintaining a 24/7 police coverage.

Additionally, there was discussion regarding the current cost to maintain the current township building and the fact that it does not offer the room necessary to effectively house the police department.

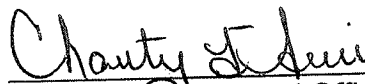
Further discussion was tabled pending additional input from Chief Littleton.

MOTION TO ADJOURN the work session was made by President Trustee Wynne and seconded by Trustee Hartshorn. **Time: 6:49pm**

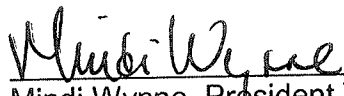
Role was called:

Vote:	Yes	No	Abstain	Absent
Trustee Wynne	X			
Trustee Hartshorn	X			
Trustee Mears	X			

Motion so moved.



Charity F. Ginn, Fiscal Officer



Mindi Wynne, President Trustee