Meeting was called to order by Trustee Wynne at 3:00 pm.
Roll Called: Trustee Wynne-Ayes Trustee Hartshorn-Ayes Trustee Mears-Ayes

Trustee Wynne: We are meeting today to review applicants and appointment of a Fiscal Officer to fill a vacancy position. Ms. Kayler how many applicants did we get?

Karen Kayler: We received one.

Trustee Wynne: Since we only received one application, do we need to go into executive session? The other Trustees responded no.

Trustee Wynne: Ask Charity Grill would be interested in excepting the position as our Fiscal Officer until the election in November and then you will have the option of running to continue the office, if that is something you would like to do we will get you sworn in. Charity Grill: Yes.

Trustee Hartshorn: Do we need a resolution? Trustee Wynne: We don’t need a resolution we need a motion. Trustee Hartshorn: I make a motion that we except Ms. Charity Grill as the Fiscal Officer for Perry Township, effective immediately. Trustee Wynne: Second.

Roll Called: Trustee Wynne-Ayes Trustee Hartshorn- Ayes Trustee Mears -Ayes

Trustee Wynne: Charity according to Article 15 Section 7 Constitution of Ohio Revised code 3.23 The fiscal Officer must take an oath or acclamation to support the constitution of the United States in Ohio and faithfully discharge the duties of the office. Charity Grill: Yes.

Charity Grill was sworn into office.

Trustee Wynne: Our next step is to contact OTARMA and we will get you covered, no longer need a surety bond application. We will get to the bank as soon as today to get the signature cards done. We need to notify the board of elections. Charity you will be require of 6 hours of training in your first year. Then by the end of your term they require 18 hours of training.

Trustee Hartshorn: We have a traveling clerk who works through the auditor’s office who will help you understand the UAN system and help with the processes and procedures and stuff with additional roles with us including record retention. Mr. Pranger is on contract for 60 days as of the 26th. I have been working with him on payroll to get things set up, once we are able to sign a check, we can get the employees paid and bills paid. Once you are able to step into that roll you will be able to sign the checks. Fill free to reach out to other townships there is no manual for any of this. I do have a copy of the Miami Valley Fiscal Officers book. We will make sure you get the resources that you need and reach out to get the answers to questions.

Trustee Wynne: The Sunshine law training. Charity Grill: Mine is complete. How often do you have to renew it? Trustee Mears: Once every term.

Trustee Hartshorn: I make a motion that we adjourn. Trustee Mears: Second.

Roll Called. Trustee Mears-Ayes Trustee Hartshorn: -Ayes Trustee Wynne-Ayes

Time: 3:10 pm

Karen Kayler - Office Assistant

Mindi Wynne - President