THE PERRY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
held on February 11, 2020

Meeting was called to order by Trustee Mears at 7:00 p.m.

Pledge of Allegiance

Roll was called
Present were: Trustee Mears, Trustee Wynne, Trustee Harshorn
Present for the Record: FO Behnken, Road/Cemetery Supervisor Mike Kraft, Police Chief Littleton and Zoning Administrator Kate Christian,

Fiscal Officer Reports

Resolution 20:17 Approve Minutes from The Board of Trustees Meeting January 14, 2020
MOTION was made by Trustee Mears  
Second: Trustee Wynne
Nayes- None

Resolution 20:18 Approve Minutes from The Special Meeting January 15, 2020
MOTION was made by Trustee Wynne  
Second: Trustee Hartshorn
Nayes- None

Resolution 20:19 Approve Minutes from The Nuisance Abatement Hearing January 17, 2020
MOTION was made by Trustee Mears  
Second: Trustee Hartshorn
Nayes- None

Resolution 20:20 Approve Payment of Bills from Check #34925 to Check #34989  
See Attached Accounting and Payroll Payment Listing
MOTION was made by Trustee Hartshorn  
Second: Trustee Mears
Nayes- None

Resolution 20:21 Approve Supplemental Appropriation 2041-410-360-2042 Contracted Services to cut trees in the cemetery for $3,500.00
MOTION was made by Trustee Mears  
Second: Trustee Hartshorn
Nayes- None

Resolution 20:22 Approve Supplemental Appropriation 2081-210-319-0000 Professional and Technical Services for $844.00. Additional Fee for Cameras at Administration and Maintenance Building
MOTION was made by Trustee Hartshorn  
Second: Trustee Mears
Nayes- None

Resolution 20:23 Authorizing Perry Township to recommend that the Montgomery County Engineer's Office contract with Kramer & Associates, LLC for Engineering, Surveying and Consulting Services during the calendar years of 2020, 2021 and 2022 for Capital Improvements and/or projects funded through the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s), and/or Small Government Program.
MOTION was made by Trustee Mears  
Second: Trustee Hartshorn
Nayes- None

Accounting and Payroll Payment Listing, Cash Summary by Fund, Bank Statement (Not
Emailed Robert Downing regarding Solid Waste regarding HB 592 and Super Fund Clean-up and how WRCG was created.

Brookville and New Lebanon Fire/EMS Reports in trustee folder for review.

All records request is forwarded to the Prosecutors Office.


Email sent to Trustee Hartshorn and Trustee Wynne from Brad Warvel January 15, 2020 @ 8:00 am
Trustee Wynne forwarded the email to FO
FO responded to Trustee Hartshorn, Trustee Wynne and Brad Warvel January 15, 2020 @ 4:12 pm

Brad Warvel's email below:
I don’t have an email for Trustee Mears or she would be included in this email.
I keep hearing that Perry Township is broke.
Some time ago the FO deposited $30,000 in a 2-year CD, I believe in Brookville 5/3.
It seems odd that this money would be tied up, and inaccurate to make statements that the Township is broke.

Certificate of deposit (CD) accounts held by consumers of average means are relatively low risk and do not lose value. ... However, early withdrawal from a CD account can result in getting less money than you invest, though these losses are not considered "losing" value." Jun 6, 2016

FO Behnken response:
Mindi stated to me this morning that Brad Warvel emailed her and Jason questioning the Perry Township CD. Hope the information below helps everyone to understand the CD investment.

The CD money is from the Permissive Fund which is received from the Permissive Tax and Permissive Tax Computation each month. The money was invested in 2009 and every 6 to 9 months (depends on interest rates) has been renewed on the maturity date. Revenue from a specific fund (Motor Vehicle, Gasoline, Road and Bridge, Cemetery, Garbage & Waste, Police, Drug Law, Permissive, Law Enforcement Trust, E & E or Light District) can NOT be used for any other funds like the Fire Fund to pay for the additional 3% request from the fire departments or attorney cost if this is the direction Mr. Warvel is stating. This is an AUDIT compliance issue and auditors will demand reversal of funds and not close your audit until completed!

When you hear "The Township is Broke" these words are addressing the General Fund.

Comment January 29, 2020 @ 2:34 pm
Please distribute this to the Trustees and Kate.
As VP of the BZA, I am not in favor of Dale Seim being brought on as an alternate.
Dale’s personality is not compatible with public interaction and his inability to accept other opinions will not add to the groups compatibility or function.
Respectfully yours
Brad Warvel
FO placed in trustees Folder to review
Public Records Request February 11, 2020 @ 10:14 am
I am requesting the annual inventory
Public Records Request February 11, 2020 @ 10:33 am
Please provide any/all details of credit card rewards based on the township credit card use in the
year 2019 and where these would be posted if received in the financial records.
Please return this information by email if possible
Regards,
Brad Warvel
Perry Township Resident

February 11, 2020 public records request not sent at this time due to preparing for trustee
meeting

DP&L Rebate $16.00 Administration Building (Not received)

FO attended Clay Township Trustee Meeting February 3, 2020 and German Township Trustee
Meeting February 10, 2020

FO attended the OTA Conference
Top 10 Audit Findings
Benefits of a Performance Audit
Ask a FO
UAN Updates
Round Table Discussion with AOS Local Government Services
Records Disaster Preparedness
OPERS Update

Dick with NRCS – USDA. EWP Report forwarded to State Manager has been approved.
Waiting for State lose to concur on that. Should take a day or two. Then forwarded to national
office in DC. Should know something in a week or two. In-Kind around $25,000.00 or 25% of
total amount for Wolf Creek Clean up

Reports from Department Heads

1. Road and Cemetery

Trees and Brush cleanup up in Pleasant Hill Cemetery, graves leveled, hauled proceeded top soil.
4 funerals this year in 2020.

2001 IH repaired power steering
Equipment washed
Speed limit sign replaced on Heckathorn Road
Pot Holes starting to pop up, will need filled
Mulching/trimming trees on Heckathorn

Informed today the road department will lose a road employee. Posting for position will be in-
house by the policy manual.

1. Zoning Department
Resolution 20:25 Approve pay increase for Stephen Biscardi for 1-year probation. Pay increase from $17.00 per hour to $18.00 per hour effective 2/10/2020
MOTION was made by Trustee Hartshorn Second: Trustee Mears
Roll was called: Ayes- Mears, Wynne, Hartshorn Nayes- None

Resolution 20:26 Approve pay increase for Brian Douglas from $15.00 per hour to $15.50 per hour effective 2/10/2020
MOTION was made by Trustee Mears Second: Trustee Hartshorn
Roll was called: Ayes- Mears, Wynne, Hartshorn Nayes- None

Car D the police department kept and waiting on OPODA if interested in purchasing. A blower motor and heater element has been replaced.
Police Department is not using Car D and would like to list the vehicle on Gov Deals and look for a detective/ supervisor SUV.
Over the last month the department has executed several search warrants and the amount of evidence retrieved the department needs a SUV to haul evidence.
Chief stated Officer Waymire is using her personal vehicle for stakeouts and to locate certain vehicles and has never asked for anything above and beyond what she is being paid for.
Chief questioned a fuel stipend to offset using her own vehicle.
Trustee Mears questioned so much per mile or a flat rate?
Chief stated a $200.00 flat rate quarterly until a detective/ supervisor vehicle is purchased.
Going back to calculate miles at this time would be difficult but moving forward miles can be kept tracked if paid per mile.
Trustee Mears stated once a vehicle is purchased then the reimbursement would end.
Chief stated yes.

Trustee Wynne questioned how soon a vehicle can be purchased? Chief stated there is a few suppliers and can order one in 30 days.
Trustee Wynne questioned if Officer Waymire is in any jeopardy using her personal vehicle?
Chief stated her license plate is not redacted.
Trustee Wynne stated she would like to have a vehicle sooner than later.

Resolution 20:27 Approve $200.00 Fuel Stipend for Officer Waymire until a detective/ supervisor vehicle can be purchased.
MOTION was made by Trustee Mears Second: Trustee Wynne
Roll was called: Ayes- Mears, Wynne, Hartshorn Nayes- None

Chief will have detective/ supervisor vehicle pricing for the next meeting.

Resolution 20:28 Approve to list Car D on Gov Deal
MOTION was made by Trustee Mears Second: Trustee Hartshorn
Roll was called: Ayes- Mears, Wynne, Hartshorn Nayes- None

Trustees Reports:

Trustee Mears:
Lacy Aikman from Somerville Bank invited the public and trustees to the grand opening on February 20, 2020.
No return call at this time.
Contacted the Brookville Star regarding corrections on January 22 regarding Amity Road and the Fire Department service area and January 29 Trustee Meeting starting at 6:00 pm instead of 7:00 pm.

Trustee Wynne:
Attended an Open House for the MVRPC and received information regarding our tornado damage assessment. Speaking with Brian Martin some of Perry Townships damage was assessed to the City of Brookville. A review and try to separate and make corrections so Perry Township is recognized for what happened.
Attended the OTA Conference and will start looking into grants.
Spoke to the USDA and found out there is a lot of money that has not been publicized.
Received contact information to follow up.
Start looking at events for the Perry Township 200-year anniversary.
Learned at OTA Conference there is 1,309 townships and 88 counties. In those counties 26 are named Perry. All are predominantly rural, largest industry is agriculture, most if not all of the Perry Townships have been named to honor Commander Oliver Perry who is the American Naval officer that led the Lake Erie and removed it from British control all have thriving communities and in the 2010 census named a great place to live. Difference between the township out of the 26 only 6 don’t have a webpage, official Facebook pages, and the only ones that have never done twitter.
Took classes on social media and marketing our township and get into the digital age.
Commended the police department for upgrading the internet and new cameras at the administration building.
Took home a statement “When rural America thrives all of America thrives”
Working on a business directory and still collecting names.

Trustee Hartshorn:
Police Department has done a lot of information with a Web provider, using unlimited email accounting and back up recovery and general support. Goal is to build a basic website that meets immediate needs. Meeting minutes, agendas and looking at other townships around us.
Discussed Miami Township webpage, Luner pages and domain name. Per month unlimited email address, backup, store capability and ability to host a website is discounted at $3.95 per month with Luner pages.
Drafting an internet use policy. Webpage will take 3 to 4 months to develop.
OTA Conference learned USDA is trying to give money away for broad ban funding areas.
USDA provides funds and loans for building additions for townships.
Ohio EPA distributing funds to Storm Water Drainage.
GIS for Cemeteries and no longer keep manually but in a digital format.

New Business:

January 14 - February 11, 2020

Zoning (Tim Settle, Bowman, LRR Storage Container/camper & Morgan Property, Miller Lot Split)
Trash issues Dafler (Trash can hit/destroyed), JB Road (Trash can hit/destroyed), burning trash (Drove past resident’s home)
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Old Business:
Zoning Administrator/Trash Coordinator new computer?
Reception area? Purchase a computer later if needed.

Resolution 20:29 Approve to purchase a computer for the zoning administrator/trash coordinators office. The cost will be divided between the zoning and general accounts.

MOTION was made by Trustee Wynne Second: Trustee Hartshorn
Roll was called: Ayes- Mears, Wynne, Hartshorn Nayes- None

Determine meeting notifications AFTER official notifications are complete
1. Special Meetings with outside organizations. Date/Time Set with both parties
2. Posting on Township Door
3. Local Paper Notified (Does not mean it will be printed but notification was emailed)

Determine cost to notify residents by email of Special, Year End and Re-Organization Meetings?

FB Postings?

Resolution requesting notification procedures

1. Date/Time confirmed with all parties
2. Posting on Township door
3. Notify local paper

Additional notification procedures for resolution?

Trustee Hartshorn stated email addresses and domain is needed first

Resolution 20:30 Special meetings, work sessions, year-end and re-organization notifications will continue to be emailed to residents who paid in the past and new residents will be charged $1.00 for future notification

MOTION was made by Trustee Mears Second: Trustee Hartshorn
Roll was called: Ayes- Mears, Wynne, Hartshorn Nayes- None

W-9 paperwork from Finny Law Firm and Bonnie Berthelsen are completed and returned to Perry Township.
Berthelsen check has been sent.
Finny Law Firm will be paid in September/October after apportionment settlement sheet is received.

Visitors:
Mr. Warvel stated the FO has answered his question. FO questioned what it was regarding? Mr. Warvel stated if the trustees received his email regarding the alternate position for the BZA

Mr. Price questioned if the BZA position has been filled. FO stated not at this time. Kate stated if interested to let her know.

Mr. Price questioned if the money by FEMA has been distributed. FO stated the township has not received any revenue.
Trustee Wynne stated the paperwork submitted to FEMA had been lumped in with the City of Brookville. Perry Township is now separate.

Mr. Hora stated to contact Browns Nursery for trees for the cemetery.
DATE: 2-11-2020

Office Assistant/Trash/Zoning Administrator report

Office Assistant:

Trash:

Zoning:

Jacob Barnes – Springfield Twp Planning Director has offered to come to Perry Twp to conduct a zoning training session with the Trustees and/or Zoning Commission. He charges $500. For the 2-3 hour session. Trustees and Zoning from other townships would be welcome.

New Business: On Monday, 2-10-2020, I advised the Trustees and Fiscal Officer that I will be resigning June 26, 2020 or sooner depending on what the Trustees decide to do with this position.

Reminder: The Township offices will be closed Monday 2-17-2020 for President’s Day

Respectfully submitted

Kate Christian
Chief’s Report to
Trustees February 11, 2020

- Calls for service
  - Citations issued 8
  - OVI 2
  - TPO Violation 1
  - Menacing 1
  - Mental Health 1
  - Drug complaint 1
  - Vandalism 1
  - Burglary 1
  - Crash
  - Recovered 1 stolen vehicle for MCSO
    - Recovered stolen property from NLPD
    - Found property turned into the PD
  - 1 Medic Assist
  - 2 Animal at large
  - 3 Residential alarm
  - 1 DWOC
  - 3 Calls for suspicious circumstances
- Hired John Schweser on 1/24/2020 for full time.
  - Starting pay $15.00
- Stephen Biscardi is off his 1 year probation
  - Raise pay to $18.00 per hr effective 2/10/2020
- Brian Douglas
  - Pay increase to 15.50 per hr. effective 2/10/2020
- Fuel stipend for Waymire
- In need of a detective/supervisor vehicle. I will be doing research for appropriate vehicle
- Car D will need to be sold on gov deals. OPOTA has not returned phone calls or emails.