

THE PERRY TOWNSHIP BOARD OF TRUSTEES WORK SESSION

held on February 9, 2021

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Meeting was called to order by Trustee Wynne at 6:00 p.m.

Roll called: Trustee Wynne, Trustee Hartshorn, Trustee Mears

Beckett-Varanese

Trustee Wynne questioned if the trustees reviewed the Beckett & Varanese contract Travis Beckett mailed. Trustee Wynne was still not comfortable with the wording on the contract.

Trustee Mears stated she emailed Barbara Varanese asking for past references. Ms. Varanese had none for Montgomery County but gave contact information for an entity in Springfield, Summit Township. Trustee Mears contacted Summit Township and the office knew nothing about Ms. Varanese and the person's name has been gone 15 to 20 years. Ms. Varanese stated she has been out of the business for 20 years and is getting back in it. Trustee Mears stated she is not comfortable with Beckett & Varanese.

Trustee Wynne stated she is having second thoughts because each time the board tells them what we want put in the contract it is written as it's never been done before and not difficult to put indemnity clauses or some type of release of liability clauses it not that difficulty. If the wording is not going to be in there Trustee Wynne is not sure of moving ahead either.

Trustee Hartshorn questioned if a copy was forwarded to Nathaniel to review.

Trustee Wynne stated she had not sent an email but wanted to speak with the trustees first and get Rhonda's opinion since she is the fiscal officer.

FO Behnken stated the one thing she reviewed further in areas to save money was with the Motor Vehicle License Tax. I contacted Columbus and Perry Township can put on an additional \$5.00 license tax but needs to be passed by resolution and up to \$30.00 per vehicle. Currently Perry Township is at \$25.00 per vehicle. Paying Beckett & Varanese 25% of the increase for the additional Motor Vehicle Licenses since we are aware of this.

Trustee Wynne questioned the procedure for zip code and dividing up between entities.

FO stated when a resident goes to the license bureau they have a geocoding which is linked to your address in Perry Township. If there is any disputes on address locations this is reviewed to resolve the issue. The process has an accuracy rate is 98%.

Trustee Wynne questioned if this was money the township is already receiving.

FO Behnken stated the township is receiving \$25.00 per vehicle. Harrison Township is maxed out at the \$30.00 per vehicle. Other entities in Montgomery County besides Jefferson Township who is receiving \$20.00 per vehicle the remaining entities are receiving \$25.00 per vehicle. FO stated the trustees can discuss the \$5.00 increase and a resolution is required by July 1, 2021 to go into effect January 1, 2022.

Trustees discussed an address linking issues to Clay Township, which has been resolved.

Trustee Hartshorn discussed last year at the OTA Conference speaking with Beckett & Varanese his thoughts were that Ms. Varanese was not actively part of the work they were doing but built the framework that they used and is not sure if Ms. Varanese has gotten back into performing as part of this. This is where the disconnect for Trustee Hartshorn is.

Trustee Mears stated she sent the original email to Travis Beckett asking for references. No references was sent

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Trustee Hartshorn stated the board does not need to vote but this might be something the board needs to do more due-diligence and follow up and give the board more time to think and ask a couple of questions before putting it to a vote.

Trustee Wynne said Trustee Mears has stated the board cannot get references; they do not have a website. They have profiles on linkin but do not know for right now if we can afford the risk going into something that is not a 100% guarantee safe endeavor. They cannot write it into their contract, no references and do not think it is a good time for the township to move forward with it.

Trustee Hartshorn stated that is fine.

Trustee Wynne will email Travis Beckett stating the township has other things going on and decided not to do this right now.

Trustee Wynne questioned to the board is good with that and what she should do. Trustee Mears stated the board can bring this up in the meeting.

KLA

Trustee Wynne placed worksheets in each trustee's drawer.

Trustee Wynne went through a couple she was interested in and thought if the board divide and conquer.

Trustee Mears has started working on areas.

Trustee Mears has spoken to Chief Littleton regarding Hepatitis B vaccinations, update on job description and the fire department wording.

Trustee Wynne is also working on job descriptions and at some point, the board needs to come together and review.

Discussed all departments updating job descriptions and combining road supervisor/cemetery sexton and signatures once complete.

Trustee Wynne stated the board needs to start looking at employees as employees as a staff and will be hard for some since there has always been a system but OTA and OTARMA want to see the township run as a business.

Trustee Wynne was also working on the form for the insurance and maintenance for the personnel vehicles and thinks anybody who drives their own car needs to sign to make sure their vehicle is insured and maintained.

This will protect the township and if the board has it in a book and make a policy.

Trustee Hartshorn stated the key thing is the board wants to protect the township from risk and tighten up a number of things that has not been made to be tighten for some time and each little risk the board takes out of this reduces the risk we are exposed to. We are working with the residences tax dollars and this lowers the risk of their tax dollars

Trustee Mears addressed driving around with Karen and Trustee Hartshorn driving through the township on Saturdays. The board agreed all should do it.

Trustee Wynne addressed the BMV records request forms that should be done yearly on our drivers.

FO stated the road crew has completed their BMV record request forms and a check has been processed, signed by two trustees and mailed to Columbus but has not received the paperwork back yet.

Trustee Wynne questioned the time-frame. FO stated within the past week and a half.

Trustee Mears stated FO stated BMV but these are MVR. Trustee Wynne stated they are mailed to Ohio Bureau of Motor Vehicle for a driving record to see how many points are on someone's licenses.

FO stated the Certificate of Liability of Insurance from Millhouse Mowing has been received. Road Employees

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Hepatic B forms need signed.

Discussed yearly forms and the process submitting paperwork to KLA

OTA Conference 2021

Trustee Hartshorn stated he enjoyed the conference but not as much as the prior year and wished OTA had multiple sessions in parallel.

FO stated she enjoyed the Round Table for the townships budget and would enjoy having this regularly.

FO suggested the trustees listen to the property tax collection since the board will be putting on a Fire & EMS Levy and become familiar with Levy Language.

Trustee Hartshorn asked a question during the round table regarding challenges of a county township with little to no business generating revenue and a township to a judge to convert some of their Road and Bridge revenue over to the general fund and you could do that once or twice but Trustee Hartshorn stated he needs to go back and listen again. Heidi Fought stated there is a way to do that because our general fund is so low.

FO stated Township Road Funding 101 taught by Heidi Fought where she went in deeper regarding the road and bridge revenue and general fund revenue. FO reached out to Larry at the auditor's office and after several emails called and discussed since this became so involved. Unfortunately, as Heidi Fought stated if your township borders up to a village then Perry Township is not able to convert funds from the road and bridge to the general fund.

FO stated she can review with Trustee Hartshorn or suggested calling Larry and speaking with him since this has all to do with the 10 mill inside millage.

Trustees discussed missing the networking with other officials at OTA.

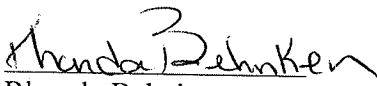
With no other business, at 6:34 p.m.

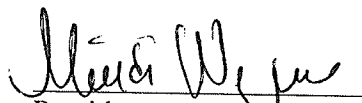
MOTION by Trustee Wynne **"To Adjourn"**

Second by Trustee Hartshorn

Roll was called: Ayes- Wynne, Hartshorn, Mears

Motion so moved


Rhonda Behnken


President,

