Meeting was called to order by Trustee Mears at 6:00 p.m.

Pledge of Allegiance

Roll was called

Present were: Trustee Mears, Trustee Wynne, trustee Harshorn

Present for the Record: Ms. Behnken, Fiscal Officer, Mike Kraft, Road Employee, Police Chief Littleton and Kate Christian, Zoning Administrator

Chief Littleton presented awards to the Perry Township Police Officers for their dedication and assisting with the 11875 Wolf Creek Pike case

Georgeanna Godsey, MCTA Vice President, discussed the MCTA 2020 Proposed Meeting Schedule and encouraged board members to volunteer for several of the open committees. Trustee Wynne asked for a list of the committees. Ms. Godsey stated John Morris will send a list of open committees.

Fiscal Officer Reports

Resolution 20:11 Approve Minutes from the Re-Organization Meeting January 2, 2020

MOTION was made by Trustee Hartshorn

Second: Trustee Wynne

Roll was called: Ayes- Mears, Wynne, Hartshorn

Nayes- None

Resolution 20:12 Approve Payment of Bills from December 30, 2019 – December 31, 2019

Check #34868 to Check #34869

See Attached Accounting and Payroll Payment Listing

MOTION was made by Trustee Wynne

Second: Trustee Mears

Roll was called: Ayes- Mears, Wynne Abstain: Hartshorn Nayes- None

Resolution 20:13 Approve Payment of Bills from Check #34870 to Check #34924

See Attached Accounting and Payroll Payment Listing

MOTION was made by Trustee Hartshorn

Second: Trustee Wynne

Roll was called: Ayes- Mears, Wynne Hartshorn Nayes- None

Resolution 20:14 Approve Supplemental Appropriation 2081-210-319-0000 Professional & Technical Services for $8,169.00

MOTION was made by Trustee Mears

Second: Trustee Wynne

Roll was called: Ayes- Mears, Wynne, Hartshorn

Nayes- None

Accounting and Payroll Payment Listing, Cash Summary by Fund, Bank Statement (Check Folder)

Brookville and New Lebanon Fire/EMS Reports in trustee folder for review

January 27, 2020 @ 6:00 p.m. WRCG Meeting at Jackson Township. (Trustee Mears is on the WRCG Board and FO Behnken, treasurer, will be attending the meeting)

2020 Deposit Requirements for 941: Taxes will be paid on a monthly schedule

December Semi Weekly 941 Pd

Payroll Every 5th and 15th Each Month (Lee)
THE PERRY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
held on January 14, 2020

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TAC Meetings the third Thursday of each month at 9:30 am
January 16, 2020 TAC Meeting (Agenda in Trustee Folder)
Trustee Wynne notify MVRPC to receive notifications regarding meetings. Trustee Wynne has a meeting set up with Brian Martin to discuss the MVRPC

Determine meeting notifications AFTER official notifications are complete
1. Special Meetings with outside organizations. Date/Time Set with both parties
2. Posting on Township Door
3. Local Paper Notified (Does not mean it will be printed but notification was emailed)

Determine cost to notify residents by email of Special, Year End and Re-Organization Meetings? FB Postings?
Resolution requesting notification procedures

Resolution 20: Official Notification for Special Meetings
1. Date/Time confirmed with all parties
2. Posting on Township door
3. Notify local paper

Additional notification procedures for resolution?
NO RESOLUTION WAS PASSED AT THIS TIME due to reviewing cost, email address domains and creating a Perry Township Facebook Page Administered by the Perry Township Officials.

February Trustee Meeting an update and discussion will be presented

Year End approved minutes to LCNB Bank January 6, 2020 for updated Signature Card requirements. All trustees have signed

FO communications with Prosecutor and Montgomery County Development Services

All records request is forwarded to the Prosecutors Office
All Request from Brad Warvel.

Public Records Request December 30, 2019 @ 1:19 pm
1. Total OT pay associated with the road department in 2019
2. Individual OT totals for each hourly road crew personnel
3. Who has authority to approve OT pay for the road crew

Public Records Request January 3, 2020 @ 3:32 pm

Public Records Request January 10, 2020 @ 10:20 pm
Comp time paid in 2016 through 2019 for the road crew in addition to the overtime pay. If so what was the total dollar amount for each year?

Public Records Request January 10, 2020 @ 12:01 pm
1. When anyone submits a public records request, does that request and response all funnel through you, since you are the only full time employee in the office typically?
2. I’m assuming that Trustees are copied or also receive all requests is that correct?
3. I believe records storage responsibilities falls to you, is that correct?
FO emailed regional auditor. Report current year payments on financial statements. Settlement to be disclosed in a note to let financial statement users know the situation and amount due. FO will enter the AFR Schedule of Debt Service in 2020

Board of Elections Dates:
March 17 Primary Presidential Election
August 4 Special Election
November 3 General Election

OTARMA Renewal Anniversary paperwork completed and faxed

Surdyk, Dowd & Turner will request W-9 paperwork from Finny Law Firm
FO emailed Bonnie Berthelsen January 13, 2020 with W-9 attachment to complete
Check is printed and waiting for W-9

FO attended Clay Township Trustee Meeting January 6, 2020 and German Township Trustee Meeting January 13, 2020

Thanks to Michael London, Perry Township BZA Member, who donates his check back to the township. Paid $80.00

Reminder: Special Meeting January 15, 2020 @ 10:30 a.m. to Review the Brookville & New Lebanon Fire & EMS Contract and additional revenue

Items not on the agenda:
OTA Registration is complete for Trustee Mears, Trustee Wynne, Trustee Hartshorn, FO Behnken and Zoning Administrator Kate Christian
4th Quarter Job & Family Completed

Resolution 20:15 Approve to save on Police Budget the department moved to a signup sheet for holidays oppose to forcing part time officers to work on all Federal Holidays. The signup sheet allows employees to pick at a minimum of 3 holiday shifts. If the officer is full time, the full time officer is paid their normal rate of pay for the 8 hours he/she works and earns an additional 8 hours of holiday comp time that he/she can either use or cash out prior to the end of the year. The maximum number of these hours an officer can have is 40 hours. If a part time officer works a holiday, then the part time officer will be paid at a rate of 1.5 times their normal rate of pay pursuant to the Perry Township employee handbook.

MOTION was made by Trustee Wynne
Roll was called: Ayes- Mears, Wynne, Hartshorn
Second: Trustee Mears
Nayes- None

Reports from Department Heads

1. Road and Cemetery

CTC Tree Service dropped 14 maple and ash trees in Pleasant Hill Cemetery
THE PERRY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING  
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2. **Zoning Department**  
(See Attached Report)

3. **Police Department**  
(See Attached Report)

**Resolution 20:16** Approve to accept the resignation of Officer Zack Smith.

**MOTION** was made by Trustee Mears  
Roll was called: Ayes- Mears, Wynne, Hartshorn  

**Second:** Trustee Hartshorn  
Nayes- None

**Trustees Reports:**

Trustee Mears  
Welcomed Trustee Hartshorn and Trustee Wynne to the board and welcomed back FO Behnken. Trustee Mears reviewed the resolution for visitors 5 minutes speaking at the end of the meeting and to sign the visitor sheet.

Trustee Wynne  
Intersection of Johnsville Brookville and Old Dayton Road. Trustee Wynne spoke to ODOT and County Sheriff's office and now has support for the project and working with the Sandy Johnson Foundation.  
Clean Up Day in Pyrmont  
Directory of Businesses and services within the Township  
Met with Brian Martin with MVRPC and will be attending the meetings and re-establish Perry Township and support for our township on a county level

Trustee Hartshorn  
Working on an Official Facebook and Website for the township  
Trustee Hartshorn stated Perry Township will continue to welcome any residents concerns, ideas or issues they have but any bulling, threats, slanders, miss information campaigns and damaging to property will cease immediately. Law Enforcement is on board with this.  
Business will be run in an orderly, professional and respectful on both sides of the table.  
Questions and discussion are welcome.  
Bicentennial of township is this year so any stories, pictures, documentations residents have to share is welcomed

New Business: None

Old Business: FO stated Chad Dawson has purchased the lumber for the outside notification board

**Visitors:**

Mr. Bailey questioned if the information page would be administrated only by the board. Trustee Hartshorne stated it will be one way communication.  
Mr. Bailey questioned if the special meeting tomorrow with the Brookville Fire Chief if residents
Mr. Anders questioned what Trustee Wynne’s end goal with the intersection of JB Rd and Old Dayton Rd. Trustee Wynne discussed tunnel vision, 4-way stop, lighted stop signs or traffic light. Also looking at Air Hill Rd and Clayton Rd.

Ms. Christian questioned if the board approved a new computer for Kates office. FO stated the board will need to review the appropriations and inform the FO what line to transfer appropriations.

Mr. Hora has a Perry Township Road sign at the corner of his property and has asked Mr. Kraft to remove the sign and a stump near the stop sign. Mr. Hora stated the road crew did not mow on sheep Road. Mr. Kraft stated the road crew mows if a ditch is not mowed. Discussion on directing traffic from 35 onto Sheep Road and traffic ticket to a truck driver. Trustee Wynne asked Mr. Hora to give the new board, new chief, it’s the beginning of a new year and give the board an opportunity to see what we can get done.

With no other business, at 6:54 p.m. MOTION was made by Trustee Hartshorn “To Adjourn”

Trustee Mears Second the motion to adjourn

Rhonda Behnken

President, Trustee
Chief’s Report to
Trustees January 14, 2020

- Calls for service
  - 1 Arrest on Warrant
  - 5 Traffic Citations
  - 1 Domestic Violence
  - 1 Property Damage
  - 1 Dead Body
  - 1 Traffic crash (deer strike)
  - Assist to other agencies 5

- Hired 1 new officer
  - Stephen Payne- Part time

- 1 applicant in the hiring phase
  - Final interview on January 17, 2020

- Easter Egg Hunt is scheduled for Saturday, April 11, 2020
  - 25th Anniversary

- Need motion to accept resignation of Officer Zack Smith

- Updating property room
  - Updating and adding security cameras and alarms
DATE: January 14, 2020

Office Assistant/Trash/Zoning Administrator report

Office Assistant:

Trash: 1st quarter 2020 trash bills mailed 12-30-2019. Due date to avoid a late fee is 2-1-2020

Zoning:

The BZA mentioned having a 2nd alternate on the BZA. Interested candidates are Dale Seim, Derrick Shell, Charles Freshour

Info from traffic study done for Clay Township

Nuisance Abatement hearing scheduled for 1-17-2020 @ 10:00am

New Business:

My computer & the computer in the reception area has Windows 7 needs Windows 10. Through the police dept point of contact @ Dell the Opti Plex 5070 is $807.49 each or $1,614.98 for two. Microsoft Office would need to be purchased in addition and is not included in the price. Quote provided.

Reminder:

Administrative Offices closed on January 20, 2020 in observance of MLK Day

Attending the OTA conference Feb 5-7, 2020

Respectfully submitted

Kate Christian