

PERRY TOWNSHIP BOARD OF TRUSTEES
Year End Agenda

December 31, 2020 1:00 p.m.

Pledge of Allegiance

ROLL CALL

Trustee Mears

Trustee Wynne

Trustee Hartshorn

Rescind Resolution 2020:143 Work Session November 24, 2020

MOVED TO ACCEPT: _____

SECOND _____

ROLL CALL: Trustee Mears

Trustee Wynne

Trustee Hartshorn

Resolution 2020:143 Approve Work Session November 24, 2020

MOVED TO ACCEPT: _____

SECOND _____

ROLL CALL: Trustee Mears

Trustee Wynne

Trustee Hartshorn

Resolution 20:149 Approve Minutes from the Board of Trustees Meeting December 8, 2020

Resolution 20:150 Approve Minutes from the Special Meeting December 18, 2020

Resolution 20:151 Approve Payment of Bills from Check #35807 to check #35890
Electronic Payments and Vouchers.

See Attached Accounting and Payroll Payment Listing and Cash Summary by Fund

Resolution 2020:149 – 151 Approve Minutes and Payment of Bills

MOVED TO ACCEPT: _____

SECOND _____

ROLL CALL: Trustee Mears

Trustee Wynne

Trustee Hartshorn

Resolution 2020:152 Approve 2020 Supplemental Appropriations (See Attached Appropriation Supplement)

MOVED TO ACCEPT: _____

SECOND _____

ROLL CALL: Trustee Mears

Trustee Wynne

Trustee Hartshorn

BWC paid \$5,542.00

Second Shipment facemasks sent to township

Received BWC dividend check for \$19,976.52. Divided into General, Road and Police. Each received \$6,658.84. Dividend is approximately 372% of Perry Township premium for 2019 policy year.

OTARMA Board of Directors

Received an invoice from Phoenix Loss Control for a dump truck backed up with their bed up in the air and tore down lines and poles causing damage to the charter Aerial cable and strand. December 11, 2020 FO emailed Trustees, Kramers & Associates and Ray Marion with Phoenix Loss Control stating Barrett Paving is responsible for the damages. No response from Phoenix Loss Control so again December 18, 2020 FO emailed Ray Marion with Phoenix Loss Control. To date no response to the invoice and damages.

Workers Comp MCO in the past has been Careworks.

Effective December 21, 2020 Careworks and Comp Management will merger and name change to Sedgwick Managed Care Ohio

Wolf Creek Emergency Watershed Extension letter emailed December 15, 2020 to extend project completion date to April 15, 2021

Submission letter from Sarah Music regarding first responders notifying a student's school when they have been involved in a traumatic event was forwarded to Brookville Fire Chief Fletcher and I forwarded to Chief Littleton as well.

Shared Revenue sent to New Lebanon December 14, 2020 for \$735.86. Received payment December 29, 2020

Road and Cemetery

Resolution 2020:153 Approve Dale Mears resignation as part time road and cemetery employee effective December 24, 2020

MOVED TO ACCEPT: _____ SECOND _____
ROLL CALL: Trustee Mears Trustee Wynne Trustee Hartshorn

Zoning

BZA regarding board members pay. FO Behnken emailed letter to trustees December 28, 2020

Police

Resolution 2020:154 Approve Detective Waymire to Sergeant effective 12/14/2020. Pay increase from \$20.00 per hour to \$22.50 per hour.

MOVED TO ACCEPT: _____ SECOND _____
ROLL CALL: Trustee Mears Trustee Wynne Trustee Hartshorn

Resolution 2020:155 Approve Tiffany Westfall pay increase from \$14.00 per hour to \$16.00 per hour effective 12/14/2020.

MOVED TO ACCEPT: _____ SECOND _____
ROLL CALL: Trustee Mears Trustee Wynne Trustee Hartshorn

New Business:

Old Business:

- Updates on past items?
- KLA and Fire Contract?
- Pleasant Hill Cemetery Archway?
- Preservation of township records?

MOTION TO ADJOURN:

MOVED BY: _____ **SECOND:** _____ Trustee Hartshorn
Trustee Mears Trustee Wynne

Time

**PERRY TOWNSHIP BOARD OF TRUSTEES RE-ORGANIZATION MEETING
DECEMBER 31, 2020**

Meeting called to order by Ms. Behnken

Roll:

Trustee Mears, Trustee Wynne, Trustee Hartshorn

Ms. Behnken request nominations for President for 2021:

MOTION to Accept _____

Second: _____

Roll call: Trustee Mears

Trustee Wynne

Trustee Hartshorn

Ms. Behnken request nominations for Vice President for 2021:

MOTION _____

Second: _____

Roll call: Trustee Mears

Trustee Wynne

Trustee Hartshorn

Permanent Appropriations CANCELLED at this time

Work Session January 6 @ 10:00 am for discuss budgeting

Special Meeting January 7 @ 10:00 am to approve permanent appropriations

Resolution 21:01 Approve Perry Township Board of Trustee Meetings, Work Sessions (Dates/Time)

MOTION _____

Second: _____

Roll call: Trustee Mears

Trustee Wynne

Trustee Hartshorn

Resolution 21:02 Approve a charge for Meeting Notifications to email, text or call (Enter amount)

MOTION _____

Second: _____

Roll call: Trustee Mears

Trustee Wynne

Trustee Hartshorn

MVRPC Membership. If agree to continue the BOT need to approve a representative and technical advisory and Alternates for 2021

Possibly Table MVRPC at this time until Trustee Hartshorn researches the benefits for Perry Twp.

Resolution 21:03 MVRPC Representative and Technical Advisory for 2021

MOTION _____

Second: _____

Roll call: Trustee Mears

Trustee Wynne

Trustee Hartshorn

Resolution 21:04 Alternate MVRPC Representative and Technical Advisory for 2021

MOTION _____

Second: _____

Roll call: Trustee Mears

Trustee Wynne

Trustee Hartshorn

Resolution 21:05 Western Regional Council of Governments (WRCG) Representative

MOTION _____

Second: _____

Roll call: Trustee Mears

Trustee Wynne

Trustee Hartshorn

Resolution 21:06 Alternate to Western Regional Council of Governments (WRCG) Representative

MOTION _____

Second: _____

Roll call: Trustee Mears

Trustee Wynne

Trustee Hartshorn

Resolution 21:07 Approve Township Highway System Mileage Certification of 18.270 Miles

MOTION _____

Second: _____

Roll call: Trustee Mears

Trustee Wynne

Trustee Hartshorn

OTARMA Insurance Renewal in March/April

A-OK Fire inspection in January

Fire Prevention Officer

Resolution 21:08 Approve Fire Chief for the City of Brookville and Fire Chief for New Lebanon as the Fire Prevention Officers of the Perry Township Fire/EMS Protection Area in Perry Township as set forth in Section 505.38(B) of the Ohio Revised Code

MOTION _____

Second: _____

Roll call: Trustee Mears

Trustee Wynne

Trustee Hartshorn

With COVID restrictions the Horseman Assn are not presently meetings. FO received email requesting to be placed on the schedule (Hopefully restrictions are lifted) for the 1st Tuesday of February, March, April, then November and December of 2021.

Cattleman has not contracted the office for a scheduled date for 2021. Past years they have met on the 2nd Monday of each month.

OTA Conference Registration is complete for FO and Karen. Trustees submit your receipts to FO.

2020 I applied for the MORE Grant through OTARMA and received reimbursement for all registration fees.

Reminder: Trustees sign Department Heads Timesheets (the portion with the pay stub attached is kept in the FO office. This is required by the auditors), Electronic Vouchers and Blanket Certificates. Also submit reports to FO for trustees meetings.

Road and Cemetery

Advertise for Mowing Active Cemeteries (4) vs. purchasing a mower and road crew mowing and trimming Cemetery Pricing?

Zoning

BZA and ZC Meeting Dates Scheduled (as needed)

Discuss ZA earned salary: Due to Karen’s SS for 2021, she cannot earn more than 19,000.00.

30 hrs per week x 52 weeks = 1,560 hours

1,560 hrs x \$14.00 per hour = 21,840.00

Examples: 1350 hrs x \$14.00 per hour = \$18,900.00

1325 hrs x \$14.00 per hour = \$18,550.00

1560 hrs – 1350 hrs =210 hrs not filled

210 hrs divided by 30 hrs = 7 weeks office will be closed.

This does not include Trustee Meetings, Work Sessions, Special Meetings, BZA or ZC Meetings
Possibly will work at H & R Block. At this time, Karen needs to meet and discuss her options.

Police

MOTION “To Adjourn”

Trustee Mears

Trustee Wynne

Second

Trustee Hartshorn

Time:

Rhonda Behnken
Fiscal Officer

President, Trustee